

PIANO LESSON AND TUITION POLICY ~ 2017-2018

Monthly Tuition

Lessons are paid by month only, in advance. No payments for individual lessons are accepted. Each coming month's tuition is due at the last lesson of each month. For example, tuition for October is due at the time of the last lesson/week in September. Parent(s) will receive a statement at the time of the third lesson via e-mail. The statement includes lesson fees and the amount for purchased items, such as books, etc. (if I have purchased them on behalf of the student). Payment is accepted in checks or cash. *Please make checks payable to Christine Couch.*

A late fee of \$10.00 will be assessed if fees are not paid by the last lesson of each month. If there is ever a problem, simply call me and arrange late payment. No fee will be charged if arrangements are made in advance.

Returned checks will be assessed a \$25.00 fee. If two checks are returned within a one-year period, all future payments will only be accepted in cash.

Current Monthly Tuition Rates

Beginner (\$47/hour)

- 30 min = \$94
- 45 min = \$141
- 60 min = \$188

Intermediate (\$55/hour)

- 45 min = \$165
- 60 min = \$220

Advanced (\$60/hour)

- 45 min = \$180
- 60 min = \$240

Fifth Lessons

When any given month has five lesson days (i.e. a student has lessons on Mondays and there are five Mondays in a given month), the fifth lesson will not increase the tuition bill. These extra lessons are counted toward Thanksgiving, Christmas and Spring Breaks. This means that, for instance, in December only two or three lessons will be scheduled, but your tuition bill will be the same as had we met four times, since we had some extra lessons earlier. The monthly tuition remains the same from September through May.

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Music Books

A list of appropriate books for each student will be provided and it is your responsibility to purchase and bring these items for the first lesson. If you are unable to obtain these books in a timely fashion, I will purchase them and you are responsible for reimbursement.

Parking, Entering Church, and Sitting/Waiting

1. Parking is available in the St. Luke Catholic Church parking lot.
2. For safety reasons, the church doors will be locked at all times. Please wait with your child at the *side door* of the church until I greet you at the door.
3. Sitting in on lessons is welcomed. Space is available in the gathering area for you to wait there if you prefer. ***If you are dropping off your child, please remember to pick them up on time.***

Practicing

Each student is expected to practice for the same length of time as his/her lesson (for example, 45 minutes) for a minimum of 5 days a week. This should be encouraged. Students who repeatedly come to lessons unprepared (from not practicing or forgetting to bring their materials) will be subject to a warning period. Lessons may be terminated if reasonable improvement does not occur.

Lessons

Students should bring a 1-inch 3-ring binder and all music books to lessons. I will provide weekly assignment sheets for the binder. There is a section for students to log their practice hours and a space for parents to sign – indicating that practice time and assignments have been completed. I use a reward system for the students to earn points for logging in practice time and various activities. Please encourage them to participate. Rewards are given at the spring recital in May.

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When Lessons are Missed

Student Illness

Because I teach many children and adults throughout the area, I ask that you call and reschedule your lesson in the event of a contagious illness. It is unfair to the child, the instructor and all other students to carry on in such circumstances. A makeup lesson will be scheduled when a student is sick.

Inclement Weather

Whenever a hurricane or tornado watch or warning has been issued in the area or, if after evaluation, I consider driving conditions to be hazardous, lessons may be canceled. You will receive as much advance notice as possible, depending upon my location and situation. A makeup lesson will be scheduled.

Makeup Lessons and Cancellations

Every effort should be made to attend every scheduled lesson. If a lesson must be missed, a makeup lesson will be offered at a later date.

Please give me 24 hours advanced notice to cancel a lesson. If the student misses a lesson, no refund or credit will be issued. A makeup lesson must be scheduled instead.

To cancel a lesson with less than 24 hours in advance, please call or text the instructor at 404-510-2995, if you are able to provide more advanced notice, you may e-mail your cancellation or rescheduling request to: ccmusico02@gmail.com

Likewise, should the instructor be unable to attend a lesson, a makeup lesson will be provided at a mutually convenient time.

No makeup lessons will be provided if no notice is given to the instructor.

Terminating Lessons: If you need to discontinue lessons, please allow for two weeks' notice and provide me with a written notice stating the reason.

Thank you very much for your cooperation and adherence to these policies!